



Application for Employment

*** Please note:** Applications not completed in full will not be considered

Name: _____ Date: _____
Last First Middle

Address: _____
Street City Postal Code

Telephone: Home _____ Cell _____ Email: _____

Position applied for _____ Date available: _____

- Full-time Part-Time
- Summer/Limited Employment Only Permanent Position

Salary Desired: _____

Languages: English French Other _____

- Are you legally eligible for employment in Canada? Yes No
- Are you available to work evenings and weekends? Yes No
- Are you available to work overtime if required? Yes No
- Are you at least 19 years of age? (req'd for sales positions) Yes No
- Do you have a reliable vehicle? Yes No
- Do you have a valid Class 5 Drivers license? Yes No If 'No' specify: _____
- Have you been employed at this company before? Yes when? _____ No

Our employment requirements may necessitate a criminal background check on employment applicants. Would you object to such a procedure? Yes No

Educational Background (Fill out in full)

School	City, Prov	Graduated?	Degree/Diploma
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

- Schooling Complete Plan to return to school. If so when _____

Applicant Initials: _____

Employment Background

Provide the following information beginning the most recent employer (Fill out in full)

EMPLOYER NAME:	DATES EMPLOYED		DUTIES AND RESPONSIBILITIES
	FROM	TO	
TELEPHONE:			
ADDRESS			
JOB TITLE	HOURLY RATE/SALARY START		
IMMEDIATE SUPERVISOR AND TITLE	\$	PER	
REASON FOR LEAVING	HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	\$	PER	

EMPLOYER NAME:	DATES EMPLOYED		DUTIES AND RESPONSIBILITIES
	FROM	TO	
TELEPHONE:			
ADDRESS			
JOB TITLE	HOURLY RATE/SALARY START		
IMMEDIATE SUPERVISOR AND TITLE	\$	PER	
REASON FOR LEAVING	HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	\$	PER	

EMPLOYER NAME:	DATES EMPLOYED		DUTIES AND RESPONSIBILITIES
	FROM	TO	
TELEPHONE:			
ADDRESS			
JOB TITLE	HOURLY RATE/SALARY START		
IMMEDIATE SUPERVISOR AND TITLE	\$	PER	
REASON FOR LEAVING	HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	\$	PER	

EMPLOYER NAME:	DATES EMPLOYED		DUTIES AND RESPONSIBILITIES
	FROM	TO	
TELEPHONE:			
ADDRESS			
JOB TITLE	HOURLY RATE/SALARY START		
IMMEDIATE SUPERVISOR AND TITLE	\$	PER	
REASON FOR LEAVING	HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE?	\$	PER	

Applicant Initials: _____

<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
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Any comments you wish to include regarding your previous employment. Please explain any gaps in employment.

What was the best job you ever had? Why did you like it so much?

What was your least favorite job? What did you NOT like about it?

What characteristics describe the best supervisor or manager you have ever had?

What characteristics describe the worst supervisor or manager you have had?

What are your greatest strengths?

As your skills and abilities relate to your work experiences, what are the areas for improvement?

What traits or characteristics do you most admire in co-workers?

What traits or characteristics do you most DISLIKE in co-workers?

If you won 5 million dollars, what would you do with your time?

Applicant Initials: _____

What is the funniest thing that ever happened to you at work?

What do you think is the most difficult part of sales/customer service work?

Imagine you have been on your feet and working hard all day. A customer you are assisting is rude and impatient. What do you do?

WORK REFERENCES ONLY - Past Employer			(Fill out in full)
List three references - No relatives or personal relationships please.			
NAME	RELATIONSHIP	YEARS KNOWN	PHONE NUMBER

I certify that all the information I have provided in this application and any attachments is true, complete and correct.

I authorize Cowichan Sound and Cellular to investigate all statements contained on this application. I understand that any misrepresentation or omission of facts called for is cause for immediate disqualification and/or if employed, immediate dismissal.

Furthermore, I understand and agree that, if employed, I am free to resign at any time, with or without cause and without prior notice and the employer reserves the same rights to terminate my employment at any time, with or without prior notice, except as may be required by law. This application does not, in any way, constitute an agreement or contract for employment.

I understand that, if I am hired, I will be required to provide proof of identity and legal authority to work in Canada.

Applicant Signature: _____ Date: _____
(Required)

Applicant Initials: _____

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